



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY TRAINING AND DOCTRINE COMMAND
950 JEFFERSON AVENUE
FORT EUSTIS, VIRGINIA 23604-5700

REPLY TO
ATTENTION OF

ATJA

01 MAR 2012

MEMORANDUM FOR Commander, United States Army Recruiting Command, 1307
3rd Avenue, Fort Knox, Kentucky 40121-2725

SUBJECT: Delegation of Authority to Approve the Expenditure of Appropriated Funds
for Military Awards

1. Reference: AR 600-8-22, Army Awards, 11 Dec 06.
2. In accordance with reference, I delegate the authority to the Commanding General, U.S. Army Recruiting Command, to approve the expenditure of appropriated funds for the purchase of trophies, plaques, or a similar device for presentation to military personnel deserving recognition, with further delegation authorized. The cost of any such award may not exceed \$75 for an individual award.

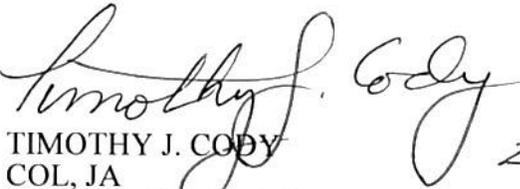

ROBERT W. CONE
General, U.S. Army
Commanding

ATJA

MEMORANDUM FOR Commanding General, TRADOC

SUBJECT: Delegation of Authority to Approve the Expenditure of Appropriated Funds for Military Awards to the US Army Recruiting Command Commanding General

1. BLUE. There is no legal objection to delegating the authority to approve the expenditure of appropriated funds of no more than \$75 for each individual award to the US Army Recruiting Command (USAREC) Commanding General with further delegation authorized.
2. Background. USAREC has an extensive recruiter incentive program which allows for the purchase of plaques, trophies and other awards for Soldiers with appropriated funds. Trophies, plaques and other similar items are given to recruiters who have met or exceeded various goals. Army Regulation (AR) 600-8-22, paragraph 11-4, requires the approval of the MACOM Commander to use appropriated funds to purchase plaques, trophies or similar devices. The MACOM Commander may delegate this authority to subordinate award approval authorities. The total value of an individual award may not exceed \$75. If you choose to delegate this authority you may delegate to the USAREC CG with or without the authority for the USAREC CG to further delegate the authority.
3. Analysis. There is no legal objection to delegating the authority to approve the expenditure of appropriated funds for awards to the USAREC Commanding General with or without the authority to further delegate.
4. The POC is the undersigned at (757) 501-5763.


TIMOTHY J. CODY
COL, JA
Acting Staff Judge Advocate

25 Feb 12

Table 10-1
Department of the Army Military Awards Forms—Continued

DA Form 4980-12	Meritorious Service Medal Certificate	See note 1.
DA Form 4980-13	Presidential Unit Citation Certificate	See notes 1 and 3.
DA Form 4980-14	Army Commendation Medal Certificate	See note 2.
DA Form 4980-15	Certificate of Appreciation for Reserve Recruiting	
DA Form 4980-16	Valorous Unit Award Certificate	See notes 1 and 3.
DA Form 4980-17	Meritorious Unit Commendation Certificate	See notes 1 and 3.
DA Form 4980-18	Army Achievement Medal Certificate	See note 2.
DA Form 4980-19	Army Superior Unit Award Certificate	See notes 1 and 3.
DA Form 7549	Unit Award Citation Certificate	See notes 1 and 3.
DA Form 7550	Award Citation Certificate	See notes 1 and 3.

Notes:

¹ Sensitive Form (Control Required)—These forms must be protected because release of the information to unauthorized sources could result in compromise or adverse consequences. Only account holders authorized by HQDA may order these certificates.

² Accountable Form (Controlled Required)—These forms could be used or misused for monetary gain or inappropriate or adverse actions. These forms must be distributed and controlled from the Publications Control Officer.

³ These forms are issued only by HQDA unless authority to award the decoration is delegated by the Secretary of the Army.

Chapter 11

Trophies and Similar Devices Awarded in Recognition of Accomplishments

11-1. Intent

a. Trophies and similar devices may be presented to military members, units, or Department of the Army agencies for excellence in accomplishments or competitions which clearly contribute to the increased effectiveness or efficiency of the military unit, for example, tank gunnery, weapons competition, and military aerial competition.

b. Intramural and athletic competitions may also be recognized. Implementing instructions for these programs are contained in AR 215-1.

11-2. Award Guidelines

a. Contests and events for which trophies are to be presented will be announced officially. They will be conducted within a stated period. All eligible members, units, and agencies will be given an equal chance to compete.

b. Contests and events will be of a continuing nature. However, awards may be made on a one-time basis where the achievement is unique and clearly contributes to increased effectiveness.

c. Trophies and similar devices should be properly displayed.

d. Coordination will be accomplished to prevent one member, unit, or agency from receiving two awards for an achievement when other candidates are equally qualified.

11-3. Items to be awarded

Trophies include but will not be limited to, loving cups, plaques, badges, buttons, and similar objects that represent the type of achievement or contest. Cash prizes or savings bonds are not authorized. Authorities who approve the purchase of the award will set the monetary limits. However, such awards will not exceed the value of \$75 for an individual award or \$250 for a team award. The appropriate MACOM or principal HQDA official will specifically approve exceptions. Cash prizes awarded under the provisions of AR 672-20 are excluded from the provisions of this regulation.

11-4. Use of appropriated funds

Appropriated funds will be used to purchase the items to be awarded. MACOM commanders, State adjutants general, and principal HQDA officials may authorize their subordinate award authorities to use appropriated funds as required. To avoid waste of Army resources, award items procured in bulk will not include the presenting official's name unless the official is the Secretary of the Army; the Chief of Staff, Army; or the Sergeant Major of the Army. Items may be procured in bulk that contain the official's title and/or the organization's name. This limitation does not prohibit the specific inscribing or engraving of an award individually selected for presentation.